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DDS&T-338-68
26 January 1968

MEMORANDUM FOR: Chief, Support Services Staff

SUBJECT : Agency Procurement Management
Information System

REFERENCE : Your Memo dtd 10 Jan 68, same subject

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1. We have reviewed the information and data lists which accompanied referenced memorandum and are returning them with check marks beside those items which seem to be the same, or equivalent to, data elements and types of reports required of the DDS&T Contract Information System (CIS). I understand that you and [] received a briefing on 6 December from [] Management Information Officer of the S&T Comptroller Staff (which is responsible for the operation and effectiveness of the CIS), on a revised version of the CIS, now scheduled for implementation next month. Copies of currently defined, periodic reports which were offered to Harry at that time are also attached.

2. One of the primary functions of the S&T/CIS is to provide a tool for the Directorate's planning, programming, and budgeting system. This function is considered to be much more than a contract review mechanism, such as is available from a history file; it is concerned with projects (in contrast to contracts) and their relationship to policy objectives, long-range projections, and analytical methods. It is this concept that formed the basis for system design.

3. The system also recognizes the integrated concept of PPBS; a significant advance in integrating our planning figures with the accounting and budgeting systems should be realizable through use of the common FAN/ORN control number.

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4. The S&T/CIS is designed to produce management information, in addition to the PPB type, on all external contracts, many of which do not involve the regular Agency Procurement System. The majority of the contracts are related to R&D projects. As you well know, the DDS&T has been designated the R&D Coordinator for the Agency; it is his desire that other Agency components engaged in R&D activities ultimately integrate their contract information into the CIS or adapt the CIS concept to their own internal information systems, such that he can retrieve all relevant R&D contract data.

5. Since the type of CIS required by this Directorate is now more specifically focused, I think we do need to consider whether the Agency Procurement MIS, as you now envision it, will be able at some future date to provide the DDS&T with planning information for long-range programming and budget estimates, as well as current and historical data on projects and contracts.

/s/ Charles A. Briggs

**CHARLES A. BRIGGS
Information Processing Coordinator
Science and Technology**

Attachments: a/s

N.B. The CIS has been explained to [] DDI Planning Staff, who stated his view that it should meet DDI requirements for contract, project, and program planning information.

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